

KPHRA
Board Meeting Minutes
KIPDA - Louisville
January 16, 2009

Board Members Present:

Past-President - Terry Fornash
President- Debby Combs
President-Elect – Mary Hayes Smith
Secretary - Vicki Crawford
Treasurer – Pam Hall

Brian Dehner, Quenna Norris, Lori Gray, Gail Renfro, Larry Green, Dave Ewen, Gary Musgrave, Tom Wiechman and Janet VanNevel

Others Present: Elizabeth Isaacs and Tina Snyder

Meeting was called to order at 12:00 pm.

Approval of October 7, 2008 meeting minutes – motion to approve by Pam Hamm, seconded by Terry Fornash

President's Report: Debby Combs

- 2009 Calendar of Events was distributed
 - There was discussion on the postcard and newsletter deadlines
 - Articles are needed by February 15th for the newsletter – forward any to Gary Musgrave
 - EKV experience reports deadline is February 15th
 - 990 report needs to be completed and submitted to the IRS by May 15th
- Membership survey results reviewed
 - There continues to be discussion about moving the days/meeting times around starting this fall
 - Debby will discuss this to the entire membership in attendance at the Business Meeting at the Spring Conference
 - Conversation to look at supplementing conference costs tabled for Treasurers Report

Treasurer's Report: Janet VanNevel / Pam Hall

- Reviewed Financial Reports
- Current checking account balance is \$18,000
- Current CD is \$11,000
- There was discussion on using reserve built up to off-set room rates for Spring Conference due to economic issues and use to bring in quality speakers to attract new members and bring more current members to conferences
 - With the agenda already set for the Spring Mary will look at speaker quality for the Fall

Approval of treasurer report – motion by Tom Wiechman, seconded by Brian Dehner

Conference Update: Mary Hayes Smith

- Review of Spring Conference Agenda
 - Registration deadline is April 14th
 - Mary will work with Elizabeth on a sponsorship sheet
 - Brian is getting quotes for t-shirt design for spring registration gift
 - The spring banquet will be held during the business meeting
- Future conferences locations:
 - Fall 2009 – Holiday Inn University Plaza, Bowling Green
 - Spring 2010 – Louisville (May 11th – May 14th)
 - Fall 2010 – Cumberland Falls (November 9th – November 12th)

Certification Committee: Elizabeth Isaacs

- Will be mailing experience reports – due by February 15th

Awards & Nominations: Tina Snyder

- No update

Membership Committee: Quenna Norris

- Membership dues invoices sent
- Quenna and Dave will work with ECU to develop a list of non-members throughout the state to send “Benefits of KPHRA” mailing

Hospitality Committee: Gary Musgrave

- Will look to have the registration gift available for pick-up in the hospitality room again for the Spring conference

Newsletter Committee: Gary Musgrave

- Submit articles or topic of interest to Gary by February 15th

Legislation Committee: Debby Combs (for Linda Carter)

- Distributed list of recent bills filed

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Old Business:

- There was discussion on liability insurance to cover the board
 - Gary will look in to through KLC

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New Business:

- Elizabeth Isaacs presented the new job board on the KPHRA website
 - There was a motion to remove the password protection
 - Motion was made by Mary Hayes Smith and second by Larry Green
 - Because of the removal of the password the job board will now be just of job openings with links to the appropriate agency employment web page
 - The board also decided that we will show only the previous year information (such as the KPHRA survey, etc.) and for more information the interested party needs to seek membership

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Motion to adjourn by Terry Fornash, seconded by Tom Wiechman
Meeting adjourned at 2:00 p.m.